

# The Scheme Delivery Framework (SDF) and Highways Passport:

## A Summary for Supply Chain Companies

SDF contracts state: *"It is required that you are registered to the Highways Passport scheme."*

"The Highways Passport scheme helps everyone who works at our sites to get home safe and well every day. This scheme offers a simple and efficient way to ensure that everyone who works on any of our sites is safe and has the competencies they need to be there. This initiative has my full support."

**Nick Harris, Chief Executive, National Highways**

More and more projects are requiring all highways workers to provide their Passport smartcard which supports authority to work. Please ensure you and your highways workforce are ready!

## Three Steps for Employers with a Workforce To Get Started on Passport


**Step 1)** Register your company as an employer on Passport [here](#).

**Step 2)** Attend the simple, free one hour workshop on how to get the most from Passport. [Email Mitie](#) to find out when the next training session is being run (regular free workshops are run and they last one hour).

**Step 3)** Add your workers to Passport:

- pay the annual subscription
- order their card
- book the HCI for them.

[Click here for step-by-step instructions on adding workers and getting started with Passport as an employer.](#)



Passport offers a powerful online database linked to a secure individual smartcard - kept updated.

[www.highwayspassport.co.uk](http://www.highwayspassport.co.uk)